College of the Environment Curriculum Committee
Meeting Agenda for November 1, 2019
10:30 AM – 12:00 PM, Ocean Sciences Building, Room 203 (Dean’s Office conference room)

ACTION ITEMS

1. Welcome & Introductions (Kristi Straus, Chair, 5 minutes)

2. Committee responsibilities, structure, schedule; Curriculum Management online system
   (Kristi Straus & Michelle Hall, 10 minutes):
   • Reminder: Curriculum Management System Training, 11/8, 2:00-4:00 PM, OCN 203

3. Proposed course change from Oceanography (Mikelle Newer, 10 minutes):
   • OCEAN 401 “Chemical Oceanography” – course change (change title, activities & hours)
     https://uw.kuali.co/cm/#/courses/view/5d6013081e47832400b043f3

4. Proposed program changes for the major requirements in Earth & Space Sciences and
   related course proposals from the Department of Earth & Space Sciences (Bruce Nelson &
   David Schmidt, 25 minutes)

   NOTE: Because these changes are substantive and the Notice of Proposal (NOP) process is
   new, the Committee reviewed these in Spring 2019, provided initial feedback, and requested
   that final versions be submitted this autumn. ESS also consulted with the UW Curriculum
   Office to revise NOPs and 1503s to comply with the new review process. Substantive
   changes require a Notice of Proposal first, then a 1503 form; non-substantive proposals only
   require a 1503 form. All changes requested by our committee and the UW Curriculum Office
   have been made, so these proposals do not need a detailed review.

   • Proposed changes to major in Earth and Space Sciences (see attached):
     o Notice of Proposal for changes to ESS GEOL BS – restructuring ESS Geology BS to
       better prepare students for careers in geology and for the Association of State
       Boards of Geology (ASBOG) Fundamentals of Geology Exam
     o Notice of Proposal for changing ESS ENVIR BS to ESS GEOSCI BS – changing
       “Environmental Earth Sciences Option” to “Geoscience Option” to maintain a
       flexible default BS degree option for students interested in the geosciences who
       do not plan to become licensed geologists.
     o 1503 form for ESS GEOL BS – see NOP notes above
     o 1503 form for ESS GEOSCI BS (formerly ESS ENVIR BS) – see NOP notes above
     o 1503 form for ESS BIOL BS – minor changes to allow ESS 316, STAT 290, &
       AMATH 351
     o 1503 form for ESS PHYS BS – minor change to allow ESS 316
     o 1503 form for ESS BA – minor change to allow ESS 316
• Course proposals – All changes requested by our committee in Spring 2019 have been made. ESS 298 is the only new course proposal that our committee has not reviewed before:
  o ESS 211 “Physical Processes of the Earth” – course change
    https://uw.kuali.co/cm/#/courses/view/5cc0c53418ea102400bd8182
  o ESS 212 “Plate Tectonics and Materials of the Earth” – course change
    https://uw.kuali.co/cm/#/courses/view/5ca4d7953f35a824007358fb
  o ESS 312 “Earth Materials” – course change
    https://uw.kuali.co/cm/#/courses/view/5cddbab276d06c24009fd5ab
  o ESS 316 “Geochemistry” – new course
    https://uw.kuali.co/cm/#/courses/view/5cc091c018ea102400bd7e8d
  o ESS 298 “Exploring Opportunities in Earth & Space Sciences at UW” – new course
    https://uw.kuali.co/cm/#/courses/view/5ce3492a5d14e32400235170

5. Proposed course change and program changes for the major requirements in Environmental Science & Resource Management from the School of Environmental & Forest Sciences (Clare Ryan, 15 minutes):
  • SEFS 561 “Public Presentation in Environmental and Forest Sciences”
    https://uw.kuali.co/cm/#/courses/view/5d9633f793dd3924009342d9
  • 1503 form for ESRM BS – change in credit minimum for Sustainable Forest Management Option
  • 1503 form for ESRM BS – change in credit minimum for Natural Resource & Environmental Management Option

6. Proposed new course from Atmospheric Sciences (Greg Hakim, 10 minutes):
  • ATM S 361 “Meteorology and the Media: Broadcast & Online Weather Communication”
    https://uw.kuali.co/cm/#/courses/view/5d8404bced29482400154037

7. Unit updates (If time permits, All, 15 minutes)

INFORMATION ITEMS

8. Update on non-substantive course changes. These proposals do not require committee review. (Michelle Hall, 5 minutes):
  • OCEAN 444 “Undergraduate Thesis: Research” and OCEAN 445 “Undergraduate Thesis: Data Analysis and Writing” – temporarily (just for this academic year) change undergraduate thesis courses to hyphenated grading to avoid issues with grade deadlines not syncing up with the timing of research cruise
  • OCEAN 365, 400, 455, 460, 503, 582, 592 – retired courses no longer taught
Committee Membership 2019 - 2020

- Aquatic & Fishery Sciences – Luke Tornabene
- Atmospheric Sciences – Greg Hakim
- Earth & Space Sciences – Bruce Nelson
- Environmental and Forest Sciences – Clare Ryan
- Friday Harbor Laboratories – Megan Dethier
- Marine & Environmental Affairs – Vacant for 19-20
- Marine Biology – Kerry Naish
- Oceanography – Mikelle Nuwer
- Program on the Environment – Kristi Status (Chair)
- Graduate Student Representative – Henry Bell (Marine & Environmental Affairs) and Robin McLachlan (Oceanography)
- Undergraduate Student Representative – Emily Busse (Environmental Studies) and Bela Sanchez (Environmental Studies)
- Associate Dean for Academic Affairs (ex officio) – Julia Parrish
- Director of Student & Academic Services (ex officio: committee staff) – Michelle Hall

Curriculum Committee 2019-2020 meeting schedule

**Autumn 2019**
November 1, 10:30 AM-12:00 PM, Proposal deadline = October 18
December 4, 2:00-3:30 PM, Proposal deadline = November 20

**Winter 2020**
January 23, 12:00-1:30, Proposal deadline = January 10
February 14, 11:30-1:00, Proposal deadline = February 5
March 10, 2:30-4:00, Proposal deadline = February 28

**Spring 2020**
April TBD, Proposal deadline = Early April
May TBD, Proposal deadline = Late April
May TBD, Proposal deadline = Mid May

Curriculum Committee Roles & Responsibilities

The College Curriculum Committee is responsible for curricular policy matters and the curriculum review process at the college level. It also helps to stimulate new educational ideas and developments in the college. The Committee is responsible for reviewing the following:

- New undergraduate and graduate courses
- Changes to undergraduate and graduate courses
- Changes to undergraduate admission and program requirements
- New undergraduate majors, minors, and degree programs
• Changes to graduate degree programs
• New graduate programs
• Proposing C ENV courses

Committee Structure:
• 1 faculty member from each degree-granting unit (voting members, 3-year staggered terms)
• 1 undergraduate & 1 graduate student member (voting members, 1-year terms with option to extend)
• The College’s Associate Dean for Academic Affairs (non-voting, ex officio)
• The College’s Director of Student and Academic Services (non-voting, ex officio)

A quorum = a majority of voting members.
Faculty members are responsible for presenting proposals submitted from their units.

For complete committee description, schedule and deadlines, see:
https://environment.uw.edu/intranet/governance/curriculum-committee/

For complete Bylaws, see:
https://environment.uw.edu/intranet/governance/curriculum-committee/by-laws/

UW Curriculum Management
Course proposal system login: https://uw.kuali.co/cm/#/courses

Trainings, videos, and quick guides: https://helpcenter.uw.edu/uw-curriculum-management-system/uw-curriculum-management-quickguides/